



# EMPLOYMENT INFORMATION

**General Information.** Please complete all requested information. Use ink and print.

Location)		Today's Date	Position Desired			
Name (Last)	(First)	(Middle)	Minimum Salary Desired		Date Available For Work	
Email Address			I am interested in: <input type="checkbox"/> <b>Full-time</b> 30-40 hrs. per week <input type="checkbox"/> <b>Part-time</b> 0-29 hrs. per week <input type="checkbox"/> <b>Seasonal</b> Holiday/Summer			
Street Address			Are you at least 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No    If you are under 18, you may be required to provide a work permit prior to working. Are you at least 16 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No			
City	State	Zip	Please indicate the hours you are available to work during both day and evening (i.e., 2-4 p.m., 6-10 p.m.)			
Telephone (Home)		Telephone (Cell)	<b>S</b>	<b>M</b>	<b>T</b>	<b>W</b>
			<b>TH</b>	<b>F</b>	<b>S</b>	
			Note: Should your availability change, it is your responsibility to notify your supervisor			
If you have worked for our company before state where, when, final position, and reason for leaving.  Have you ever applied to our company before? If yes, where?			Do you have any relatives now employed by our company? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, identify by name(s), position and location:			

**Work Experience.** List your previous experience, beginning with your current or most recent position.

Employer		Starting Position		Starting Salary	
Street Address		City	State	Zip	Most Recent Position
		Most Recent Salary			
Phone	Supervisor	Name/Title		Duties	
Reason For Leaving			Dates of Employment		
Start: Month		Year	End: Month		Year

Employer		Starting Position		Starting Salary	
Street Address		City	State	Zip	Most Recent Position
		Most Recent Salary			
Phone	Supervisor	Name/Title		Duties	
Reason For Leaving			Dates of Employment		
Start: Month		Year	End: Month		Year

Employer		Starting Position		Starting Salary	
Street Address		City	State	Zip	Most Recent Position
		Most Recent Salary			
Phone	Supervisor	Name/Title		Duties	
Reason For Leaving			Dates of Employment		
Start: Month		Year	End: Month		Year

Employer		Starting Position		Starting Salary	
Street Address		City	State	Zip	Most Recent Position
		Most Recent Salary			
Phone	Supervisor	Name/Title		Duties	
Reason For Leaving			Dates of Employment		
Start: Month		Year	End: Month		Year

**References.** Individuals not related to you. Business references preferred.

Reference		Street Address		City	State
Phone	Email	Job Title		How Acquainted and For How Long	

Reference		Street Address		City	State
Phone	Email	Job Title		How Acquainted and For How Long	

Reference		Street Address		City	State
Phone	Email	Job Title		How Acquainted and For How Long	